
NEBRASKA MUNICIPAL CLERKS NEWSLETTER

June 2005



Message from the President

*By Jolynn Weber
Administrator/Clerk/Treasurer
Albion
NMCA President*

Hello fellow clerks! It was great to see all those in attendance at the Municipal Finance and Accounting Conference even though the number seemed to be down. The session content was excellent, praise to the clerks involved on that committee and, of course, the socializing was tops. As my term is winding down, I would like to remind you all that we

will be voting on the issue brought before us from the Ohio Municipal

Clerks Association regarding repealing the IIMC requirement of a Bachelors Degree for accreditation as a Master Municipal Clerk, at the League Annual Conference in September in Kearney. I will have a petition at the meeting



that will need to be signed, and would appreciate an outstanding attendance in order to prove the support from Nebraska. Mark your calendars for Sept. 21-23, so at least you could make it for our meeting.

My summer is flying by fast, as my kids are getting older, and me also.... time has a way for playing hide and seek from me. I can't get it all done!! Hope everyone has a great 4th of July, and be safe!!

– Jolynn

NITC announces Technology Innovation Grants for Economic Development (TIGER)

Technology Innovation Grants for Economic Development (TIGER) mini grants target the use of information technology to enhance economic development in Nebraska communities. The range of

grant awards is expected to be \$1,000 to \$5,000. Applications are due Sept. 1, 2005. Guidelines and application materials are available at <http://www.nitc.state.ne.us/cc/grants/>.



Mark your calendars for the League's upcoming **Annual Conference, which will be held Sept. 21-23 at the Kearney Holiday Inn.**



Nebraska Basic Code



An important development for smaller cities and villages

*Published by
American Legal Publishing and
League of Nebraska Municipalities*

The **League of Nebraska Municipalities** and its Codification Partner **American Legal Publishing Corporation** are announcing a major step forward for their Code Program members: the creation of the **Nebraska Basic Code of Ordinances**. The new **NBC** is a complete and comprehensive model code of ordinances based specifically on the Nebraska Statutes and designed exclusively for the needs of small cities and villages in Nebraska. Beginning in late 2005, Code Program members will receive new complete and up-to-date NBC code books each year rather than the previous packets of model ordinances that require substantial work and time on the part of the municipality. In the alternative, Code Program members can opt to receive a customized statutory update report for their custom code.

Significant Enhancements

Municipal officials will no longer have to sort through stacks of model ordinances to decide which ones to adopt. And each year's annual NBC Edition will be fully codified with all previous years' legislation so that municipalities will never have to worry if their books contain the correct pages or are up-to-date.

Local Options

The Nebraska Basic Code contains a section



reserved for local ordinances specific and unique to each municipality that can be codified as code supplements as with the current Code Program system.

Municipalities that prefer to retain their fully customized Codes of Ordinances can continue to do so. Instead of receiving the new NBC each year, custom code municipalities will receive an annual customized statutory review of their Code, detailing specific recommendations for bringing the local code into compliance with new state law.

Pricing and Transition

The LNM Code Program has not had a price increase since 1998. However, LNM and ALP have arranged for the costs of this substantially enhanced service to be phased in over three years, at a total cost significantly lower than municipalities in other states pay for their model codes. 2005 Code Program members will pay just \$450 for the complete new service, with incremental increases over the following two years.

To place an order, or for more information,
please contact:

American Legal Publishing Corporation

• (800) 445-5588 •



Southeast Area Clerks' Association Minutes of April 2005

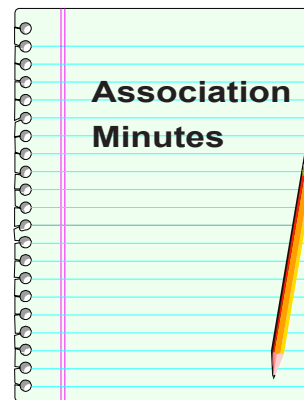
The Clerks met at the Lied Conference Center, Nebraska City, to observe Official's Night. The meeting was hosted by Linda Secord of Nebraska City. President Dolores Costanzo of Ralston made introductions.

The Mayor of Ralston and League President, Don Groesser, made opening re-

marks, welcoming attendees to the event. Lynn Rex, Executive Director of the League of Nebraska Municipalities, was the keynote speaker.

The event was well attended with all members and guests enjoying an excellent meal and camaraderie.

– Submitted by Joan Ross,
CMC, Secretary



Peschel receives Master Municipal Clerk designation

Mary Peschel, MMC, Clerk/Treasurer/Administrator of the City of Schuyler, has received the Master Municipal Clerk designation through the IIMC Master Municipal Clerk Academy Program.

Ms. Peschel has worked for the City of Schuyler since September 1979, where she serves in the position of Clerk/Treasurer/Administrator.

She achieved IIMC's Certified Municipal Clerk status in December 1986, entered the Municipal Clerk Academy Program in March 1992 and has continued to fulfill the educational service requirements through each of her three levels of Academy membership.

Since Ms. Peschel's inception into the Academy, she has

completed IIMC-approved Academy programs and seminars conducted by the School of Public Administration, University of Nebraska, Omaha, and has completed other educational programs relating to local government.

Active in her professional affiliations, she is a member of the IIMC, is a 25-year member of the Nebraska Municipal Clerks Association and is a 21-year member of the Southern 7 Clerks Association.

President Morrow praised Ms. Peschel's accomplishments: "Ms. Peschel has been a member of the IIMC since January 1980. Her personal commitment and service to the municipal clerk's field is at the heart of true professionalism."

Thanks for help

I want to thank all the clerks and the League who provided me with copies of their nuisance/junk ordinances. It has been a great help.

Clerks are awesome.
– Liz Johnsen, Stapleton
Thank you.

Joan Suhr honored for her service

City of Valley Deputy Clerk Shawn Smith said that City Administrator/Clerk/Treasurer Joan Suhr has worked for the City of Valley for 25 years. She was honored for her service to the community at a City Council meeting on May 10, 2005. Congratulations, Joan.



How to register for newsletter e-mail list

Here is how you sign up to have your name placed on the newsletter e-mail list. Through this list, you will be notified of when the latest *Nebraska Municipal Clerks Newsletter* is available to view online.

1) Go to the League's website at <http://lonm.org>. Click on the Sections and Committees tab that appears on the right hand side of the main page. On the Sections and Committees page, immediately under the heading "Sections and Committees," there is a paragraph, which begins with the words "Attention Municipal Clerks."

2) Click on the underlined phrase "Sign-Up," which will link you to a Newsletters Alert Sign-Up Form. Fill out the requested information and create a username and password of your choosing. Click on the box with the words "Sign-Up" in it. Your name and e-mail address is automatically added to the list. When a new newsletter is available, a notice will be sent to you.

3) Later, if you want to remove your name and e-mail address from this list or change your e-mail address, you follow the above directions, but click on the "Sign-In" link. There you can login with your existing information and make the necessary changes.

4) To access the list of newsletters, you can go to the Sections and Committees page and click on the underlined phrase "click here" in the paragraph above the list of NMCA officers. The list of Clerks Newsletters will be at the bottom of the page filed by date and title.

July Birthdays

Mindi Clarke	Julian	7/1
Linda Bomberger	Oconto	7/1
Patty Knobbe	Snyder	7/1
Judy Deitz	Amherst	7/3
Bonnie Kisler	Marquette	7/3
Richard Young	Minden	7/3
Nancy Niemann	Raymond	7/3
Thomas Delmont	Beemer	7/4
Irene Cooper	Bridgeport	7/4
Irene Dresch	Primrose	7/7
Mike Oelschlager	Roca	7/7
Barbara Sydow	Stratton	7/7
David Rish	Central City	7/10
Charlene Jensen	Hubbard	7/10
Michael Richman	Alma	7/12
Glenna Beaty	Holstein	7/12
Becky Falkenhagen	Malcom	7/12
Pamela Richter	Gering	7/13
Laura Miller	Anselmo	7/14



Sandra Farmer	Gordon	7/14
Helen Wendland	Holbrook	7/15
Bill Campbell	Oshkosh	7/15
Patty Lamberty	Arnold	7/17
Geri Anthony	Sidney	7/17
Bonnie Marsh	Hooper	7/19
Joyce Beck	Crete	7/20
Tammy Cooley	Morrill	7/20
Tammy Sladek	Cordova	7/23
Brenda Daniels	Verdon	7/26
Rebecca Sandman	Utica	7/30
Connie Cohen	Grant	7/31
Sharon Pallas	Lawrence	7/31



Municipal Legal Calendar

(All statute citations to Revised Statutes of Nebraska)

AUGUST 2005 CITIES OF THE FIRST CLASS

Within 10 days following meeting or before next meeting (whichever is sooner)	Clerk to have minutes available for public inspection. (84-1413)
Within 15 days of Passage	Clerk publishes ordinances passed. (16-405)
Within 30 days of Council meeting	Clerk publishes official proceedings of meeting, including claims. (19-1102)
August 1	Political subdivisions subject to city levy submit preliminary request for levy allocation to City Council.
Prior to Notice of Budget Hearing	Proposed budget statement available to public. (13-504)
Before August 15	Job titles and salaries of employees shall be published. (19-1102)
On or before August 20	Should have received the current taxable value of all property subject to levy from the County Assessor. (13-509)
On or before September 1	City Council determines the final allocation of levy authority for its subdivisions (77-3443)
On or before September 20	File adopted budget statement with County and State Auditor's Office (13-508)
Last Day	Clerk files monthly report. (16-317)
Last Day	Treasurer files monthly financial report. (16-318)
**	Clerk must prepare agenda prior to next Council meeting. (84-1411)

CITIES OF THE SECOND CLASS

Within 10 days following meeting or before next meeting (whichever is sooner)	Clerk to have minutes available for public inspection. (84-1413)
Within 15 days of Passage	Clerk publishes ordinances passed. (17-613)
Within 30 days of Council meeting	Clerk publishes official proceedings of meeting, including claims. (19-1102)
August 1	Political subdivisions subject to city levy submit preliminary request for levy allocation to City Council.
Prior to Notice of Budget Hearing	Proposed budget statement available to public. (13-504)
Before August 15	Job titles and salaries of employees shall be published. (19-1102)
On or before August 20	Should have received the current taxable value of all property subject to levy from the County Assessor. (13-509)
On or before September 1	City Council determines the final allocation of levy authority for its subdivisions (77-3443)
On or before September 20	File adopted budget statement with County and State Auditor's Office (13-508)
Last Day	Treasurer files monthly financial report. (17-606)
**	Clerk must prepare agenda prior to next Council meeting. (84-1411)

VILLAGES

Within 10 days following meeting or before next meeting (whichever is sooner)	Clerk to have minutes available for public inspection. (84-1413)
Within 15 days of Passage	Clerk publishes ordinances passed. (17-613)
Within 30 days of Board of Trustees' meeting	Clerk publishes official proceedings of meeting, including claims. (19-1102)
August 1	Political subdivisions subject to village levy submit preliminary request for levy allocation to Village Board.
Prior to Notice of Budget Hearing	Proposed budget statement available to public. (13-504)
Before August 15	Job titles and salaries of employees shall be published. (19-1102)
On or before August 20	Should have received the current taxable value of all property subject to levy from the County Assessor. (13-509)
On or before September 1	Village Board determines the final allocation of levy authority for its subdivisions (77-3443)
On or before September 20	File adopted budget statement with County and State Auditor's Office. (13-508)
Last Day	Treasurer files monthly financial report. (17-606)
**	Clerk must prepare agenda prior to next Village Board meeting. (84-1411)