
NEBRASKA MUNICIPAL CLERKS NEWSLETTER



April 2010

Message from the President

*By Barb Whitley, City Clerk-Treasurer, Geneva
NMCA President*

The 2013 Nebraska Clerks' Institute and Academy will be going to the New World Inn in Columbus!!

Here are some interesting facts:

The NMCA board received 13 bids. We, along with the UNO staff, interviewed the New World Inn in Columbus, Sandhills in North Platte, and the Kearney Ramada Inn.

The other 10 hotels that submitted bids were not even close to the three bids that we interviewed in price of the sleeping rooms, what they would charge for meeting space, or the availability of space and dates.

We look at the cost of the sleeping rooms, trying to keep them as low as possible.

The UNO staff looks at the meeting room space making sure there are enough rooms for our education and that the rooms are large enough to hold the clerks who need to attend.

We look at the food costs for meals and breaks. They will be giving us free breakfasts every morning at no cost to you or your municipality.

We try to set up the Institute and Academy to be

at the same time as UNO has spring break. Most of the speakers come from UNO. If we get a UNO staff member to speak, there are times we do not have to pay them for their time. In another words, we don't have to pay for their substitutes and time away from their classes. This in turn does not raise the clerks' tuition.



Speaking of clerks' tuition is the mileage that needs to be paid to the speakers. Mileage to Columbus is cheaper than mileage to North Platte for the UNO staff.

New World Inn is not charging us to use their meeting rooms and audiovisuals.

We will be the only group at New World Inn at the dates requested, just like we were at Sandhills.

New World Inn is a totally non-smoking building. There is a hotel within walking distance of New World Inn (to the North) that does have smoking rooms.

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Message from the President

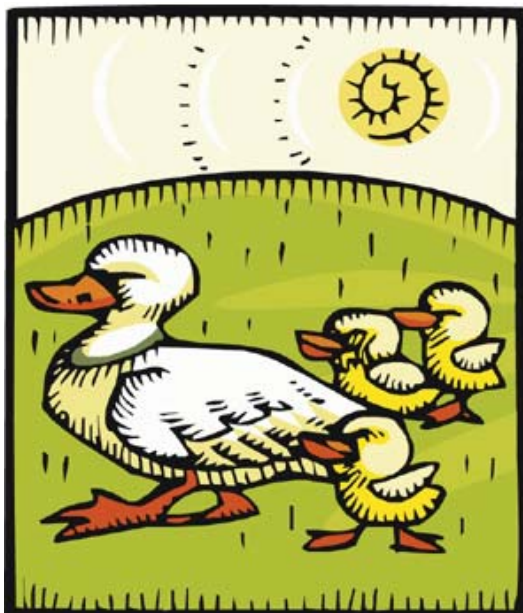
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New World Inn will help with the hospitality nights – like having Karaoke in the bar any night we would like it at no costs to the clerks. They will also help with party themes in the poolroom.

I know this is a change; let's all keep an open mind and accept a change. There are always pros and cons to any place we go.

Just as a reminder, the Nebraska Clerks' Institute and Academy will be in Kearney 2011 and 2012 at Kearney Holiday Inn.

*By Barb Whitley,
City Clerk-Treasurer, Geneva
NMCA President*



Spring Song

By Mary Morgan (Gowan Lea)

I wandered in
the well-known
path,
The sky was
bright and blue,
The trees were
clad in freshest
green,
The sunlight
streaming
through.



The nightingales were singing loud
Their love-songs from the vale,
The purling brooklet, as it flowed
Seemed chanting a sweet tale.
O whence this gladness in the air?
And wherefore do ye sing?
The little birds were answering me: –
"Rejoice, for it is spring!"
Rejoice, for it is spring! I cried;
Rejoice for all the year!
For winter too – there is no death
In Nature – have no fear!
And joying thus for all the year,
More joyful could I sing
Than bird, or brooklet flowing by:
"Rejoice, for it is spring!"

Submitted by Beth Deck, Clerk, Norfolk



LB 910: Dog and cat license fee collection procedures

By John Boucher, DVM, Nebraska Dept. of Agriculture

On Mar 17, 2010, Gov. Heineman signed **LB 910**, a bill which, among other things, requires that any county, city, or village that collects a licensing fee on dogs and cats shall collect an additional \$1 and submit it to the State Treasurer for the Commercial Dog and Cat Cash Fund. This law will go into effect on July 15, 2010. The county, city, or village collecting the \$1 fee retains 3 percent to cover administrative costs.

Whoever collects a dog or cat licensing tax would also collect this \$1 and submit it to the State Treasurer, less 3% at the conclusion of the licensing jurisdictions fiscal year or, for a jurisdiction that collects less than \$50, when the collected amount exceeds \$50. This portion of the bill is reprinted on this page. These funds would be submitted to:

Address: State Treasurer
Attn: Treasury
Management, LB 910
P.O. Box 94788
Lincoln, NE 68509

The submission should be by check and include a statement that indicates that it is from cat or dog license fees and for the Commercial Dog and Cat Cash Fund. Also include the name of the municipality and the name and address of a contact person. If you have questions, please contact:

John Boucher, DVM
Dog & Cat Inspection Program
Bureau of Animal Industry
Nebraska Dept. of Agriculture
(402) 471-6830
john.boucher@nebraska.gov

(3) Any county, city, or village that imposes a license tax on the owner or harbinger of any cat or cats or any dog or dogs under this section shall, in addition to the license tax imposed by the licensing jurisdiction, collect from the licensee a fee of one dollar. The person designated by the licensing jurisdiction to collect and administer the license tax shall act as agent for the State of Nebraska in the collection of the fee. From each one-dollar fee collected, such person shall retain three cents and remit the balance to the State Treasurer for credit to the Commercial Dog and Cat Operator Inspection Program Cash Fund. If the person collecting the fee is the licensing jurisdiction, the three cents shall be credited to the licensing jurisdiction's general fund. If the person collecting the fee is a private contractor, the three cents shall be credited to an account of the private contractor. The remittance to the State Treasurer shall be made at least annually at the conclusion of the licensing jurisdiction's fiscal year, except that any licensing jurisdiction or private contractor that collects fifty dollars or less of such fees during the fiscal year may remit the fees when the cumulative amount of fees collected reaches fifty dollars.



NEBRASKA MUNICIPAL CLERKS' ASSOCIATION GENERAL MEMBERSHIP MEETING

**Sandhills Convention Center, North Platte,
Nebraska**

Thursday, March 18, 2010

4:15 p.m.

Beth Deck of Norfolk, past president, presented the Celebration of Clerks Program. The Color Guard from the VFW Post 1504 in North Platte presented the flags and the Pledge of Allegiance was recited. The Area Clerk Associations' representatives presented the Parade of Flags. The North Platte High School Boys Quartet sang the Star-Spangled Banner.

President Barb Whitley, Geneva, called the Nebraska Municipal Clerks' Association (NMCA) General Membership meeting to order at the Sandhills Convention Center in North Platte, Nebraska.

President Whitley introduced the NMCA officers and executive board. Members of the NMCA Board of Directors present were President Barb Whitley of Geneva; 1st Vice President Diane Fries of Franklin; 2nd Vice President Vanee Holtmeier of McCool Junction; Secretary/Treasurer Mary Kempf of West Point; District 1 Director Tammy Cooley of Morrill; District 2 Director Lea Ann Doak of McCook; District 3 Director Kellie Crowell of Ravenna; District 5 Director Linda Carroll of Fairmont and Past-President Beth Deck of Norfolk.

The sign-in sheets are attached to the original minutes and kept with the Secretary's records.

Motion was made by Susan Kloeppling of Cozad and seconded by Cinda Jones of Randolph, to approve the minutes of the February 22, 2010 General Membership meeting held at the Cornhusker Marriott Hotel, Lincoln, NE. Voting Aye: All. Nay: None. Motion carried.

The treasurer's report was given showing a balance as of February 28, 2010 of \$36,039.35 in the

checking account and \$40,000 in CDs. No bills were turned in for payment.

Election of 2010-2011 Officers and Board Members:

Past President Beth Deck of Norfolk announced the nominees for 2010-2011 NMCA Officers and Board of Directors as follows:

President: Diane Fries, Franklin

1st Vice President: Vanee Holtmeier, McCool Junction

2nd Vice President: Mary Kempf, West Point

Secretary/Treasurer: Susan Kloeppling, Cozad

District 1 Director: Tammy Cooley, Morrill

District 2 Director: Lea Ann Doak, McCook

Past-President Deck asked for nominations from the floor. None were made. Motion was made by Andrew Devine of Albion and seconded by Nancy Bryan of Stromsburg, that the nominations cease and that the slate of nominees as presented be elected. Voting Aye: All. Nay: None. Motion carried. The above slate was unanimously approved and will serve as officers for NMCA 2010-2011.

Committees Reports:

- (a) Celebration of Clerks: Beth Deck, Norfolk – Nothing to report.
- (b) Clerk of the Year: Jean Thiele, York – No report.
- (c) Clerks' Director: Linda Jensen, Central City – asked that clerks keep sending their information to her.
- (d) Clerk's Education: Kay Dammast, Bellevue – stated that the Committee does pay attention

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NEBRASKA MUNICIPAL CLERKS' ASSOCIATION GENERAL MEMBERSHIP MEETING

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- to the comments sheets and requested the clerks to fill these out, whether good or bad.
- (e) Clerks' History: Cathie Walker, Phillips – stated she appreciated any items sent to her.
 - (f) Clerks' Newsletter: Kandra Kinne, Cambridge – asked that communities share their news/events in the newsletter.
 - (g) Certification: Mary Kempf, West Point – reported that IIMC membership for Nebraska is 199 with 54 Certified Municipal Clerks and 32 Master Municipal Clerks; NMCA membership is 262 compared to 190 last year. She reminded everyone that dues are due every October and forms are in the Clerks Newsletter or the website.
 - (h) Honorary Membership: Barb Rabe, Wisner – No report.
 - (i) Legislative Committee: Melissa Harrell, Wahoo – explained the committee's purpose and if any clerk had an issue to contact her.
 - (j) Monday Night Hospitality: Kathleen Gottsch, Springfield – hoped that everyone had a good time even if there was not enough food.
 - (k) Scholarship Fund: Diane Fries, Franklin – reported that DED gave \$5,000 for a total of \$6,951 in the scholarship fund. She received 61 applications with 2 withdrawing for not attending. 37 clerks received scholarships with 16 being denied due to not paying their NMCA dues.
 - (l) Silent Auction: Vanee Holtmeier, McCool Junction – reported had 131 auction items and had issued 126 bid numbers. The auction would be open one-half hour after the banquet.
 - (m) Wednesday Night Hospitality: Sheri Henderson, Ceresco – reported that approximately 150 attended the event and hoped that everyone had a good time.
 - (n) Vender Game: Linda Carroll, Fairmont – thanked all the vendors.
 - (o) Thursday Night Banquet: Southern Seven Area Clerks Assn – Linda Carroll, Fairmont – stated will have a Husker theme and hoped everyone would have fun. Thanked Melanie from UNO for the unique Husker tickets for the banquet.

Communications: None reported.

Business:

Approval of Resolution No. 2010-1. Justin Lilly of Creighton read Resolution No. 2010-1 thanking the Nebraska Department of Economic Development for a donation of \$5,000 to the Nebraska Municipal Clerks' Association Scholarship Fund. Motion was made by Brandi Livingston, Broadwater, and seconded by Lynne McIntosh, Fremont, to approve Resolution No. 2010-1. Voting Aye: All. Nay: None. Motion carried.

General Discussion:

Consideration of the Nebraska Municipal Clerks' Pins: President Whitley stated that pins would be ordered but had only one design and asked that if any clerks wanted to submit a design to get it to her by Friday, March 26, 2010 and the Board would vote on the designs.

The meeting was adjourned at 4:53 p.m. The third year clerks then presented their skit.

*Submitted by Mary Kempf, MMC
Secretary-Treasurer*

(These minutes have not been approved – if any corrections please contact the NMCA Secretary).



How to register for newsletter e-mail list

Here is how you sign up to have your name placed on the newsletter e-mail list. Through this list, you will be notified of when the latest Nebraska Municipal Clerks Newsletter is available to view online.

1) Go to the League's website at <http://lonm.org>. Click on the Sections and Committees tab that appears on the right hand side of the main page. On the Sections and Committees page, immediately under the heading "Sections and Committees," there is a paragraph, which begins with the words "Attention Municipal Clerks."

2) Click on the underlined phrase "Sign-Up," which will link you to a Newsletters Alert Sign-Up Form. Fill out the requested information and create a username and password of your choosing. Click on the box with the words "Sign-Up" in it. Your name and e-mail address is automatically added to the list. When a new newsletter is available, a notice will be sent to you.

3) Later, if you want to remove your name and e-mail address from this list or change your e-mail address, you follow the above directions, but click on the "Sign-In" link. There you can login with your existing information and make the necessary changes.

4) To access the list of newsletters, you can go to the Sections and Committees page and click on the underlined phrase "click here" in the paragraph above the list of NMCA officers. The list of Clerks Newsletters will be at the bottom of the page filed by date and title.

June Birthdays

Sharon Holtzen..... Bruning..... June 1
Sandy Psota..... Burwell..... June 1
Brenda Harrison..... Orchard June 1
Lori Wragge..... Plainview June 2
Angie Kucera..... Pleasanton June 3
LaDonna Koch Hildreth..... June 4
Tammy Sherman Lodgepole June 7
Debora Daly..... Mullen..... June 7
Sandy Kruml..... Ord June 10
Linda Schuerman DeWitt..... June 11
Diane Fries..... Franklin June 11
Melissa Waldo Republican City.. June 12
Melissa Hansen Union..... June 14
Elaine Bayer Broken Bow June 15
Toni Siders Gordon June 15
Arnold Ehlers Nebraska City June 16

** List reflects the names of those who have paid dues thus far.*



C. Jean Thiele..... York June 16
Mark Stracke Stuart..... June 18
Mary Tenbenschel Arapahoe June 19
Mary Peschel Schuyler June 20
Connie Hartman Hastings..... June 24
Nadine Link Malcolm..... June 27
Lori Rezny..... Wilber June 28
Mindi Laaker Bennington June 29



**Municipal Legal Calendar
(All statute citations to Revised Statutes of Nebraska)**

MAY 2010

CITIES OF THE FIRST CLASS

Within 10 days following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
Within 15 days of Passage..... Clerk publishes ordinances passed. (16-405)
Within 30 days following Council meeting Clerk publishes official proceedings of meeting, including claims. (19-1102)
First Day..... Automatic renewal of beer and liquor licenses (except Class C). (53-124)
At end of month Clerk files monthly report. (16-317)
Within 20 days after end of month Treasurer files monthly financial report. (16-318)
* * Clerk must prepare agenda prior to next Council meeting. (84-1411)

CITIES OF THE SECOND CLASS

Within 10 days following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
Within 15 days of Passage Clerk publishes or posts ordinances passed. (17-613)
Within 30 days following Council meeting Clerk publishes official proceedings of meeting, including claims. (19-1102)
First Day Automatic renewal of beer and liquor licenses (except Class C). (53-124)
Within 20 days after end of month..... Treasurer files monthly financial report. (17-606)
* * Clerk must prepare agenda prior to next Council meeting. (84-1411)

VILLAGES

Within 10 days following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
Within 15 days of Passage Clerk publishes or posts ordinances passed. (17-613)
Within 30 days following Board meeting..... Clerk publishes official proceedings of meeting, including claims (19-1102)
First Day Automatic renewal of beer and liquor licenses (except Class C). (53-124)
Within 20 days after end of month..... Treasurer files monthly financial report. (17-606)
* * Clerk must prepare agenda prior to next Board meeting. (84-1411)