

Nebraska Municipal Clerks Newsletter

February
2011

MESSAGE FROM THE PRESIDENT

Vanee Holtmeier, CMC, Acting NMCA President

On Feb. 14, 2011, Melanie Kiper, Chris Reed from UNO, and I traveled to Bellevue to present Kay Damast with a special award for her dedication to the Nebraska Clerk Institute and Academy, and especially for being Chair of the Education Committee over the years.

She has passed the torch to RaNae Edwards of Grand Island and we know she, too, will do an outstanding job as Chair of the Education Committee. This award was presented at a pre-council meeting with her entire board and fellow employees and department heads in attendance. And, being her usual Kay, she was humbled and honored to receive the award. Kay taught the Role of the Clerk session at clerk's school the first year I attended and she has been someone I have respected and looked up to for many years. We won't mention how many years for Kay's and my sake. So, if you get a chance, please send Kay an e-mail or note showing her how she has affected your clerk career. And, as a side note, I have to say that there is a wonderful outdoor mall called Shadow Lake Towne Center in Papillion that you pass on the way to Bellevue and my cousin (who rode along to keep me company and take pictures) and I just had to stop at on our way back. We left a few dollars there and plan to go back. If you ever get the chance, check it out.

I hope everyone is registered and has their motel rooms for the 2011 Clerk's Institute and Academy in Kearney on March 14-18, 2011 that is fast approaching. We have a lot of great events planned, plus free time to do a little bit of shopping while in Kearney. If you are a first year clerk, please plan to attend the Monday Night NMCA Hospitality Event.



Erin Baker of Osceola is the chair and this committee and they have planned a Fiesta Night for all of us to enjoy. If you are a first year clerk, this is an important night to meet fellow clerks and form long and lasting friendships.

On Wednesday, the Academy Clerks start attending and there will be a NMCA Reception in the evening for everyone. Sharon Holtzen of Bruning is the chair of this committee and they have selected a theme of "March Madness." They encourage everyone to dress in their favorite school colors, favorite player, and favorite team, or as a cheerleader, if you can pull it off. Thursday night is the grand finale, the NMCA Banquet. The Heartland Clerks Association have been working hard on planning this event. The theme is "A Night on the Green," so Putt on your Golfing Attire and join us for an Exciting Around and maybe mix in some green since it is also St. Patrick's Day. The fun starts at 7 p.m.

Also, please plan to donate something to the NMCA Silent Auction. The Silent Auction will start on Wednesday after lunch and will run until 6:30 p.m. on Thursday evening, ending just before the banquet. This is an important fundraiser for the NMCA to help with clerk scholarships, along with money generously donated

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NOMINATIONS SOUGHT FOR HONORARY MEMBERSHIP TO NEBRASKA MUNICIPAL CLERKS ASSOCIATION

We are, once again, seeking nominations for Honorary Membership in the Nebraska Municipal Clerks' Association. Section 3 of the NMCA Constitution and Bylaws reads as follows: "Any member who has been an active or associate member of the Nebraska Municipal

Clerks' Association, and is a member of the Nebraska Municipal Clerks' Association at the time of his/her termination, shall be eligible for Honorary Membership. Recommendations for Honorary Membership shall be submitted by a Clerk or Deputy Clerk who is a current member of the Nebraska

Municipal Clerks' Association and shall be submitted to any member of the Executive Committee for presentation at the next Annual Meeting. Approval of such Honorary Membership shall be by majority of those voting members present at such Annual Meeting."

The Honorary Members are presented a certificate of Honorary Membership following Clerks' School. If you would like to nominate someone for Honorary Membership, please send his or her name, and current address. Please send this to me by March 10, 2010. Thank you for your assistance.

Submitted by Barbara S. Rabe, Chair, Honorary Membership Committee, PO Box 367, Wisner, NE 68791

MESSAGE FROM THE PRESIDENT

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by DED, to help with registration fees for the next year's clerks. Looking forward to seeing everyone in Kearney next month. Submitted by Vanee K. Holtmeier, CMC,

Acting NMCA President
P.O. Box 145
McCool Junction, NE 68401
402-724-2525
mccoolclerk@galaxycable.net

SILENT AUCTION ITEMS NEEDED

To All Clerks and Area Clerk Associations:

Just a reminder to please donate an item or items to the silent auction at the Institute and Academy, March 14-18, 2011, at the Holiday Inn Convention Center in Kearney, Nebraska. Items will be accepted starting Wednesday morning, March 16, at 10 a.m.

Again this year there will be prizes to win. For each item that you donate, you will receive a

ticket to win a prize with the winners being drawn at the banquet (must be present to win). New this year – the final bidding will be up to banquet time (no bidding after the banquet). Then immediately after the banquet, the committee will tabulate the successful bidders. Hopefully, this will result in clerks knowing if they have received any items earlier in the evening.

It will also be very much appreciated if all items could be picked

up that evening.

All funds raised from the silent auction go to the scholarship fund to assist clerks with the tuition for the Institute & Academy. If you have any questions, please contact me 402-372-2466 or westpoint@cableone.net.

See you in Kearney.

*Mary Kempf, Chairman
Silent Auction Committee*

LEAGUE OF NEBRASKA MUNICIPALITIES
1335 L STREET
LINCOLN, NE 68508
402-476-2829

www.lonm.com

NMCA AREA ASSOCIATIONS

(Updated 2/2011)

PANHANDLE AREA CLERKS ASSOCIATION

- Counties:** Sioux, Dawes, Sheridan, Box Butte, Scottsbluff, Morrill, Garden, Banner, Kimball, Cheyenne, and Deuel
- Contact:** President: Geri Anthony, PO Box 79, Sidney, NE 69162-0079; 308-254-5300
Vice-President: Michelle Fries, PO Box 160, Bayard, NE 69334-0160
Sec-Treas.: Meg Strauch, 223 S. Chestnut Street, Kimball, NE 69145-1219
- Meetings:** 4th Wednesday of January, April, July, October

SOUTHWEST AREA CLERKS ASSOCIATION

- Counties:** Keith, Perkins, Chase, Dundy, Lincoln*, Hayes, Hitchcock, Dawson*, Frontier, Red Willow, Furnas*, Gosper*, Phelps*
- Contact:** President: Kandra Kinne, 722 Patterson St, Cambridge, NE 69022-0532; 308-697-3711
Vice President: Jane Skinner, 411 East 2nd, Ogallala, NE 69153-2631
Sec/Treas: Ona Malleck, PO Drawer F, Indianola, NE 69034-0465
- Meetings:** 3rd Thursday of February, May, August, November

MIDLANDS AREA CLERKS ASSOCIATION

- Counties:** Lincoln, Custer, Dawson, Gosper, Furnas
- Contact:** President: Susan Kloeping, PO Box 309, Cozad, NE 69130-0309, 308-784-3907
Secretary/Treasurer: Connie Dalrymple, 409 9th Street, Gothenburg, NE 68138
- Meetings:** 4th Thursday of January, April, July, October

HEARTLAND AREA CLERKS ASSOCIATION

- Counties:** Custer*, Dawson*, Gosper*, Furnas*, Harlan, Phelps, Buffalo, Sherman, Valley, Garfield, Wheeler, Greeley, Howard, Hall*, Adams*, Kearney, and Franklin
- Contact:** President: Bonnie Doremus, PO Box 6, Shelton, NE 68876-0006; 308-647-5484
Vice President: Linda Jensen, PO Box 418, Central City, NE 68826-0418
Sec/Treas: Jean Polzkill, PO Box 418, Central City, NE 68826-0418
- Meetings:** 3rd Thursday of January, April, August, October, and December

SOUTH CENTRAL AREA CLERKS ASSOCIATION

- Counties:** Hall*, Adams*, Webster, Nuckolls, Clay, Hamilton*, Fillmore*, Thayer
- Contact:** President: Barb Janda, PO Box 363, Lawrence, NE 68957-0363; 402-756-7472
Vice President: Jan Diehl, PO Box 160, Superior, NE 68978-0160
Secretary/Treasurer: Lana Svoboda, PO Box 76, Glensvil, NE 68941-0076
- Meetings:** 3rd Wednesday of January, April, July, October

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NMCA AREA ASSOCIATIONS

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SOUTHERN SEVEN AREA CLERKS ASSOCIATION

- Counties:** Polk, York, Fillmore*, Colfax*, Butler, Seward, Saline, Jefferson
Contact: President: Marilyn Varner, PO Box 38, Seward, NE 68434-0038, 402-643-2928
Vice President: Erin Baker, PO Box 701, Osceola, NE 68651-0701
Secretary/Treasurer: Diane Goranson, PO Box 86, Crete, NE 68333-0086
Meetings: 3rd Thursday of February, May, August, November

NORTHEAST AREA CLERKS ASSOCIATION

- Counties:** Boyd, Holt, Knox, Antelope, Boone, Nance, Merrick*, Platte, Madison, Pierce, Cedar, Wayne, Stanton, Colfax*, Thurston, Dixon, and Dakota.
Contact: President: Sue Murry-Lee, 1615 1st Ave, South Sioux City, NE 68776-2245; 402-494-7500
Vice-President: Michael Fler, PO Box 280, Battle Creek, NE 68715-0280
Secretary: Jennifer Carr, PO Box 10, Oakdale, NE 68761
Treasurer: Lacie Andreasen, PO Box 279, Genoa, NE 68840-0279
(Officers change in January and are for two years)
Meetings: 3rd Thursday of January, April, July, October

THREE RIVERS AREA CLERKS ASSOCIATION

- Counties:** Thurston*, Cuming, Burt, Dodge, Washington, Saunders, and Douglas*
Contact: President: Jennifer Carlson, PO Box 268, Bancroft, NE 68004-0267, 402-648-3332
Vice President: Nancy Hert, PO Box 127, Waterloo, NE 68069-0127
Secretary/Treasurer: Linda Douglas, PO Box 370, Arlington, NE 68002-0370
Meetings: 3rd Thursday of January, April, July, October

SOUTHEAST AREA CLERKS ASSOCIATION

- Counties:** Saunders, Lancaster, Gage, Douglas*, Sarpy, Cass, Otoe, Johnson, Nemaha, Pawnee, Richardson
Contact: Chris Christensen, PO Box 69, Gretna, NE 68028-0069; 402-332-3336
Vice President: Cathleen Gottsch, PO Box 189, Springfield, NE 68059-9998
Secretary: Kelly Oelke, PO Box 127, Hickman, NE 68372-0127
Treasurer: Mary Wallen, 1409 Central Ave, Nebraska City, NE 68410-2223
Meetings: 3rd Wednesday of February, April, August, October, December

*Overlapping Area Clerks Associations

*Submitted by Barbara J. Whitley, MMC
City Clerk-Treasurer
City of Geneva
402-759-3109
bwhitley@cityofgeneva.org*

SOUTHERN SEVEN CLERKS' ASSOCIATION MINUTES

FEBRUARY 17, 2011

The Southern Seven Clerks' Association met at 12:30 p.m. on Thursday, Feb. 17, 2011, at the Seward Country Club, 1046 Country Club Lane, Seward, Nebraska.

1. Program by Mayor of Seward

Joshua Eickmeier, Mayor of Seward, gave a presentation on his work on the Legislative Process for State Senators on the General Affairs Committee.

2. Roll Call

President Marilyn Varner called the meeting to order. The attendance sheet was signed, showing the following members present: Linda Eschenweck, Gresham/Thayer; Beverly Bornschlegl, Bradshaw; Robin Sullivan, Brainard; Jeanine Wasser, Ulysses; Joni Belew, Bee; Debra Schaefer, Seward; Cheryl Kraft, Waco; Rebecca Sandman, Utica; Gloria Riley, Dorchester; Debbie Gilmer, Friend; Nancy Bryan, Stromsburg; Marilyn Varner, Seward; Jerry Wilcox, Crete; Diane Goranson, Crete; and Vanee Holtmeier, McCool Junction

3. Approval of Minutes

Copies of the Nov. 19, 2010 meeting minutes were previously e-mailed and reviewed. Moved by Jerry Wilcox, seconded by Vanee Holtmeier, to approve the Nov. 19, 2010 minutes. All present voted aye. Motion carried.

4. Treasurer's Report

Secretary-Treasurer Diane Goranson will e-mail a report showing the current balance. Dues (\$5) for 2011 were collected.

5. Unfinished Business

None



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6. New Business

- a. Diane will pay bill to Flower Mill for funeral flowers for Sharon Welsch
- b. No correspondence
- c. 2011 Nebraska Municipal Clerk Institute & Academy – March 14-18 at Kearney, NE

Monday night's hospitality theme is Mexican Fiesta and Wednesday night's theme is March Madness. The theme for the banquet on Thursday night is golf, or St. Patrick's Day. Southern Seven will have several items for the silent auction. We will put in the large Nebraska flag purchased last year for one item and Diane and Jerry (Crete) will put together another item for a Nebraska tailgate party using several Nebraska items that were purchased last year plus several new items.

7. Roundtable Questions & Discussion

A discussion was held among members regarding various topics, including job refusal letters, time and sick bank accrual and payout, and personnel manuals.

8. Adjourn

Jerry Wilcox made a motion to adjourn.

The next meeting will be Thursday, May 19, 2011 in Crete, Nebraska.

*Submitted by Diane Goranson,
Secretary-Treasurer*

NMCA OFFICER NOMINATIONS – OCT. 1, 2011-SEPT. 30, 2012

Nominated for President:

Vanee Holtmeier has served as Village Clerk/Treasurer of the Village of McCool Junction for 20 years. She is a Certified Municipal Clerk and a member of the Academy & IIMC. Vanee has held the offices of President, Vice President, and Secretary Treasurer of the Southern Seven Clerks Association. She served as NMCA District 5 Director, NMCA Secretary/Treasurer, NMCA 2nd Vice President, and is currently serving 1st Vice President and President. Vanee has worked on the Silent Auction, Thursday Night Banquet, Monday Night & Wednesday Night Hospitality, Celebration of Clerks, and Clerk of the Year Committees. Vanee received the Outstanding Clerk of the Year Award in 2003.

Vanee has two grown children: Christopher Holtmeier and Jackie (Jesse) Reed. She is a member of the First Lutheran Church at McCool Junction and currently holds the Assistant Financial Secretary position.

Nominated for Vice-President:

Mary Kempf has served as City Clerk of the City of West Point for 17 years. She was previously employed as Deputy City Clerk for 1 ½ years and as a legal secretary for 20 years. Mary is a Certified Municipal Clerk, a member of the Academy and has received her Master Municipal Clerk designation. She has held the office of NMCA District 4 director for four years, NMCA Secretary/Treasurer and currently serves as NMCA 2nd Vice-President. She also served as president of the Three Rivers Clerks Association of two years and on the Nominating Committee and Mayor/Council Forum. Mary has served on the following NMCA Committees: Monday and Wednesday Night Hospitality, Outstanding Clerk of the Year, Silent Auction, Clerks Certification and also served as a presenter at the Clerks Institute & Academy and facilitated

roundtable discussions. Mary is a recipient of the 2006 Knights of Ak-Sar-Ban and Omaha World Herald Good Neighbor Award. Mary received the Outstanding Clerk of the Year Award in 2005.

Mary has been married to Ray for 37 years and they have two children, Roger and Kari, and four wonderful grandchildren. Mary is an active member of St. Mary's Catholic Church, Catholic Daughters of America, American Legion Auxiliary unit #70 and St. Francis Memorial Hospital Auxiliary.

Nominated or 2nd Vice-President:

Susan Kloeping has served as Clerk/Treasurer for the City of Cozad for 35 years. She was previously employed as Deputy Clerk and Secretary. She is a Certified Municipal Clerk and a member of the Academy. She has held the office of NMCA District 3 Director and Secretary/Treasurer. Susan has served as Secretary/Treasurer of the Midlands Clerk Association and currently serves as the President. She has served on the following NMCA Committees: Scholarship, Silent Auction, Thursday Night Banquet, and Celebration of Clerks. Susan also served on the Nebraska Finance and Accounting Committee.

Susan has been married to Kris for 30 years and they have two children, Adam and Sara. Susan's hobbies include gardening, yard work, sewing and crafting.

Nominated for Secretary/Treasurer:

Kellie Crowell has served as Clerk/Treasurer for the City of Ravenna for four years and as Deputy City Clerk for seven years. She is a Certified Municipal Clerk and is a member of the Academy. Kellie has held the District 3 Director position for the past two years. Kellie has served as Secretary/Treasurer, Vice President, and President for the Heartland Clerk Association. She has served on the following NMCA Committees: Monday and Wednesday Night Hospitality, Thursday Night Banquet, Celebration of Clerks, and Silent Auction. She has been a session leader and a roundtable presenter at the NMCA Institute and Academy for several years.

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NMCA OFFICER NOMINATIONS – OCT. 1, 2011-SEPT. 30, 2012

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Kellie is a member of the Ravenna Chamber of Commerce and served as Vice President and President. She is an active member of the Ravenna Boosters and Ravenna Parents Interested in Kids Organizations. She is a monthly speaker at the Ravenna Senior Center with an update from City Hall. She is an active member of Our Lady of Lourdes Catholic Church in Ravenna. Kellie has been married to Jeff for 22 years and they have three children: Nichole, Joshua, and Alexia.

Nominated for District 3 Director:

RaNae Edwards has served as City Clerk for the City of Grand Island for 11 years and as Howard County Clerk for 16 years previously. She is a Certified Municipal Clerk, a member of the Academy and has received her Master Municipal Clerk designation. RaNae has served as the Secretary/Treasurer, Vice-President and President of the Heartland Clerks Association. She currently is the Chairperson of the NMCA Education Committee. Other committees she has served on: Wednesday Night Hospitality, Thursday Night Banquet, and the Municipal Accounting & Finance Conference Committee. RaNae was honored to be named the 2010 Outstanding Clerk of the Year in the 1st Class and Larger Category in 2010. In May of 2010, she graduated from Doane College with a Bachelor's Degree in Business Administration. She has given several presentations at Clerks School on Liquor Licenses, Agenda's, Meetings, and Parliamentary Procedures. Sharing information with other clerks is important to RaNae.

Linda Jensen has served as City Clerk/Treasurer for Central City for 1 ½ and as Deputy Clerk/Treasurer for 27 ½ years. She is a Certified Municipal Clerk, a member of the Academy and has received her Master Municipal Clerk

designation. Linda served as Secretary/Treasurer, Vice President and President of the Heartland Clerks Association and current holds a second term as Vice President. She has served on Clerks History, Wednesday Night Hospitality, Round Table leader, and currently Chair Clerks Directory and Thursday Night Banquet. Linda has attended two annual IIMC conferences and one Regional VIII conferences. She has an Associate of Arts degree in Accounting, Associate of Applied Science degree in Data Processing, and a Bachelor of Science degree in Business Management.

Linda has been married to Les for 32 years and has two children.

Nominated for District 4 Director

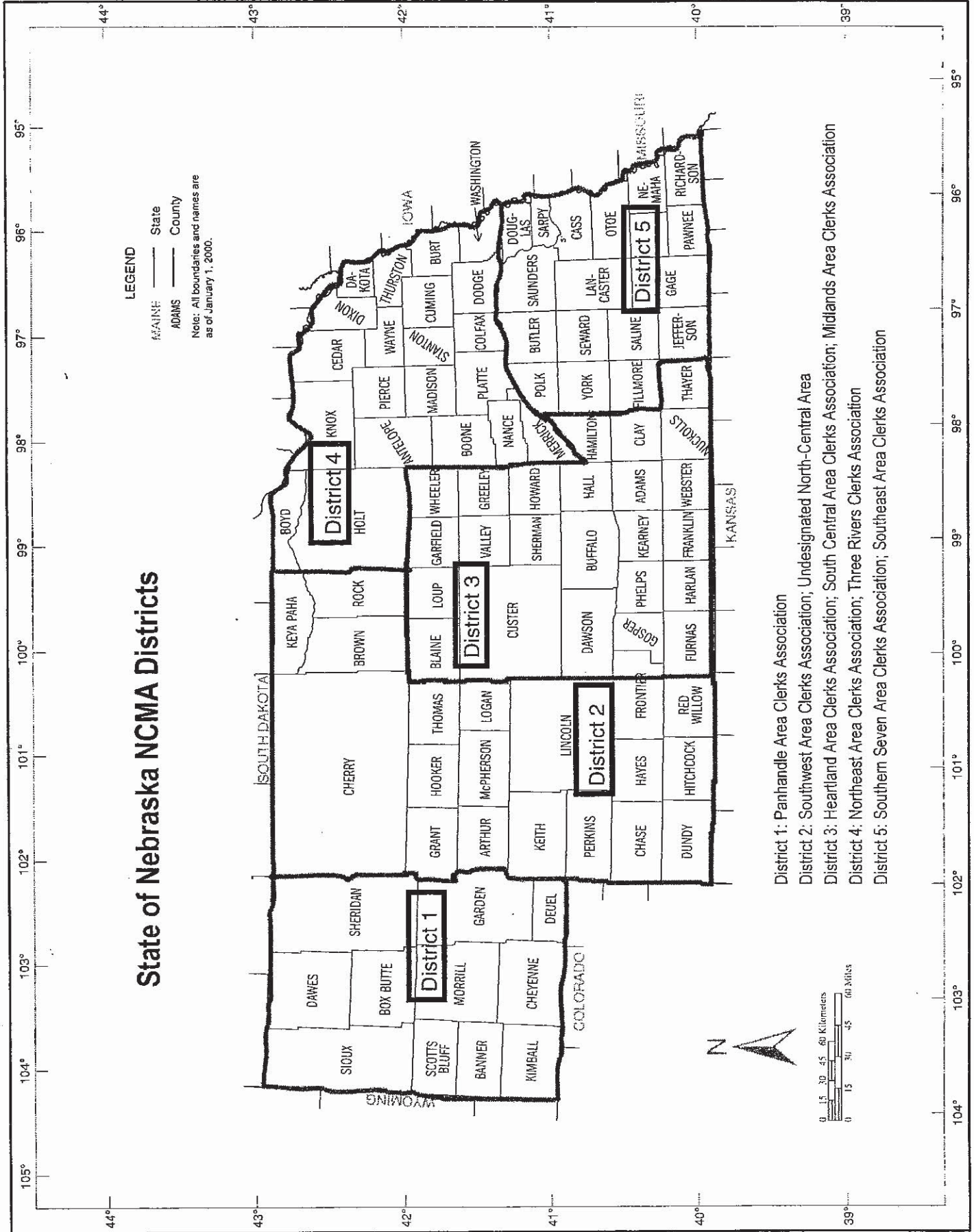
Jennifer Carr is the Clerk-Treasurer for the Village of Oakdale for 5 years. She has held the Secretary office for Northeast Clerks Association for four years. She has worked on the NMCA Monday Night Hospitality and Thursday Night Banquet. She is married and has two children.

Nominated for District 5 Director

Erin Baker is the City Clerk/Treasurer for the City of Osceola for the past 18 months. She currently holds the Secretary/Treasurer for the Southern Seven Clerks Association. Erin has worked on the Thursday Night Banquet committee and is currently working on the Monday Night Hospitality. She has an Associates degree in Accounting and a Bachelor of Science degree in Project Management. She is the mother of three daughters.

*Submitted by Barbara J. Whitley, MMC
City Clerk-Treasurer
City of Geneva
402-759-3109
bwhitley@cityofgeneva.org*

State of Nebraska NCMA Districts



LEGEND

——— State
 ——— County
 ADAMS
 Note: All boundaries and names are as of January 1, 2000.

- District 1: Panhandle Area Clerks Association
- District 2: Southwest Area Clerks Association; Undesignated North-Central Area
- District 3: Heartland Area Clerks Association; South Central Area Clerks Association, Midlands Area Clerks Association
- District 4: Northeast Area Clerks Association; Three Rivers Clerks Association
- District 5: Southern Seven Area Clerks Association; Southeast Area Clerks Association

HEARTLAND CLERK'S ASSOCIATION MEETING MINUTES

December 15, 2010
Kearney, Nebraska

The Heartland Clerk's Association met on Wednesday, Dec. 15, 2010, at Carlos O'Kelley's in Kearney, Nebraska. President Bonnie Doremus called the meeting to order with 21 members in attendance: Bonnie Doremus, Shelton; Raquel Felzien, Franklin; Jen Felzien, Orleans; Roberta Kowalski, Lyndi Fitzgerald and Annette Gallaway, Loup City; Gail Zoerb, Mason City; Misty Garcia, Dannebrog; Sandy Kruml, Ord; Lanette Doane, Ansley; Angie Kucera, Pleasanton; Vicki Nelson, Axtell; RaNae Edwards, Grand Island; Jean Polzkill and Linda Jensen, Central City; Kellie Crowell and Lavon Coufal, Ravenna; Lisa Spanel and Elaine Bayer, Broken Bow; Dawn Quinn, Oxford; Jami Maendele, Minden.

Copies of the Minutes from the Oct. 21, 2010 meeting and the Treasurer's Report were presented for review. A motion was made by Lanette Doane, seconded by Kellie Crowell to approve the Minutes as presented. Motion carried.

The Treasurer's Report showed a balance of \$1,832.33. \$200 donation to the League of Nebraska Municipalities for the scholarship fund had been paid and \$210 in dues had been deposited. Linda Jensen made a motion to accept the Treasurer's Report, seconded by Gail Zoerb. Motion carried.

New Business

Bonnie Doremus announced that Diane Fries had turned in her resignation as president with the Nebraska Clerks Association. The Heartland Clerk's association will still be in charge of the banquet at Clerk's School.

ReNae Edwards made a motion to purchase a gift for Diane Fries as an outgoing member of the association according to the By-Laws. Seconded by Kellie Crowell. Motion approved.



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Discussion was held on the purchasing of new shirts for the group. Kellie Crowell and Raquel Felzien will bring ideas to the January meeting.

Discussion was held on ideas for a speaker for the Clerks School Banquet. The committee would look at Larry the Cable Guy website. Any ideas or contacts would be appreciated. No decision made.

Announcements

- Association dues need to be paid to the Secretary/Treasurer - \$10.
- League Midwinter Conference, Lincoln – February 28-March 1, 2011
- Clerks Institute and Academy, Kearney – March 14-18, 2011
- IIMC Annual Conference, Nashville, TN – May 8-12, 2011
- Accounting & Finance Conference, Kearney – June 15-17, 2011
- League Annual Conference, Lincoln – September 28-30, 2011

The next meeting will be held Thursday, Jan. 20, 2011. ACE will present the program at the meeting. Meeting place will be announced by e-mail.

Motion was made by Linda Jensen, second by Raquel Felzien, to adjourn the meeting. Motion carried.

*Submitted by Jean Polzkill, CMC
Secretary/Treasurer*

HEARTLAND CLERK'S ASSOCIATION MEETING MINUTES

January 20, 2011
Kearney, Nebraska

The Heartland Clerk's Association met Thursday, Jan. 20, 2011, at Hunan's in Kearney, Nebraska. President Bonnie Doremus called the meeting to order with 20 members in attendance: Lanette Doane, Ansley; Vicki Nelson, Axtell; Lisa Spanel and Elaine Bayer, Broken Bow; Jean Polzkill and Linda Jensen, Central City; Raquel Felzien and Monica James, Franklin; RaNae Edwards, Grand Island; Roberta Kowalski and Lyndi Fitzgerald, Loup City; Gail Zoerb, Mason City; Jami Maendele, Minden; Sandy Kruml and Michelle Stunkel, Ord; Angie Kucera, Pleasanton; Kellie Crowell and Lavon Coufal, Ravenna; Gwenda Horky, Sargent; Bonnie Doremus, Shelton.

Copies of the Minutes from the Dec. 15, 2010 meeting and the Treasurer's Report were presented for review. A motion was made by Jami Maendele, seconded by Kellie Crowell to approve the Minutes as presented. Motion carried.

The Treasurer's Report showed a balance of \$1,922.33. There were no payments and \$90 in dues had been deposited. Lanette Doane made a motion to accept the Treasurer's Report, seconded by Sandy Kruml. Motion carried.

Old Business

ReNae Edwards asked about the gift for Diane Fries. Nothing had been done as of this date. Discussion was held about ideas for the gift and the amount allotted in the By-laws. Lanette Doane made a motion to purchase a gift in the amount of \$50 according to the By-laws for Diane Fries of Franklin and Annette Gallaway of Loup City as outgoing members of the association. Motion was seconded by Sandy Kruml. Motion approved. Jean Polzkill as Secretary/Treasurer will purchase gifts.

New Business

Discussion was held on the banquet for Clerks School. Kellie Crowell reported that we had a \$5,500 budget to work with and to plan for 250 guests.

A list of meal prices from The Holiday Inn

was given to the food committee (Lisa Spanel, Linda Jensen & Elaine Bayer). Speaker ideas are still needed. Decorating help will be needed. Everyone is welcome and encouraged to help decorate, the room will be available all day so decorating can be done throughout the day during breaks. If anyone has golf items that can be used to decorate, please contact Kellie Crowell. Program – Kellie Crowell will head up, forward all program items to Kellie.

Anyone available to help with a committee should contact Kellie Crowell or Bonnie Doremus.

Kellie Crowell announced that anyone interested in running for the open District 3 Director position should contact Barbara Whitley of Geneva at 402-759-3109, or by e-mail at bwhitley@cityofgeneva.org.

Discussion was held on the purchasing of new shirts for the group. It was decided to go with dark (tropical) pink shirts with black lettering in whatever style the buyer prefers. Look at shirts on sanmar.com and let Kellie know what you want to order by Jan. 31.

Kellie Crowell made a motion to hold a special meeting at the Holiday Inn Venue restaurant in February to finalize plans for the banquet. Seconded by Linda Jensen. Motion carried. An e-mail will be sent out with date and time.

Announcements

- Association dues need to be paid to the Secretary/Treasurer - \$10.



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LAW OF THE GARBAGE TRUCK

One day I hopped in a taxi and we took off for the airport. We were driving in the right lane when suddenly a black car jumped out of a parking space right in front of us.

My taxi driver slammed on his brakes, skidded and missed the other car by just inches! The driver of the other car whipped his head around and started yelling at us.

CLERKS NEWSLETTER INFORMATION SOUGHT

Dorene Sattler, Deputy City Clerk, City of Geneva, would like to remind you to submit your ideas and materials for the Municipal Clerks' Newsletter to Lynn Marienau at the League of Nebraska Municipalities.

As you know, the newsletter's usefulness to clerks depends on the material provided. Please use the newsletter to tell of relevant events taking place in your community, reports on workshops, seminars or meetings of interest to clerks and as an information exchange, or forum for solving problems facing you and your municipality.

My taxi driver just smiled and waved at the guy. And I mean he was really friendly. So I asked, "Why did you just do that? This guy almost ruined your car and sent us to the hospital!" This is when my taxi driver taught me what I now call, "**The Law of the Garbage Truck.**"

He explained that many people are like garbage trucks. Then run around full of garbage, full of frustration, full of anger and full of disappointment. As their garbage piles up, they need a place to dump it and sometimes they'll dump it on you. Don't take it personally.

Just smile, wave, wish them well, and move on. Don't take their garbage and spread it to other people at work, home or on the streets.

The bottom line is that successful people do not let garbage trucks take over their day. Life's too short to wake up in the morning with regrets, so . . .

Love the people who treat you right. Pray for the ones who don't.

Life is 10 percent what you **make it**, and 90 percent how you **take it!**

*By David J. Pollay
(appeared in the Geneva Senior Center Newsletter, February 2011)*

Submitted by Dorene Sattler, Deputy City Clerk, City of Geneva

HEARTLAND CLERK'S ASSOCIATION MEETING MINUTES

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- League Midwinter Conference, Lincoln – February 28-March 1, 2011
- Clerks Institute and Academy, Kearney – March 14-18, 2011
- IIMC Annual Conference, Nashville, TN – May 8-12, 2011
- Accounting & Finance Conference, Kearney – June 15-17, 2011

- League Annual Conference, Lincoln – September 28-30, 2011
- The next regularly scheduled meeting will be held on Thursday, April 21, 2011 at 11:30 am. Meeting place will be announced by e-mail.

Motion to adjourn was made by Elaine Bayer, seconded by Lyndi Fitzgerald. Motion carried.

Submitted by Jean Polzkill, CMC, Secretary/Treasurer

SAVE ENERGY AT WORK

What is good for the environment can also benefit your organization's bottom line. Check out these common-sense suggestions for saving energy (and expenses) at work:

- **Lights.** Turn them off when no one needs them, of course, and replace incandescent bulbs with compact fluorescents (CFLs). Place stickers on light switches to remind people to save energy.
- **Computers and appliances.** Electronic appliances still draw power when they are turned off. Plug them into power strips that allow you to completely cut the energy flow when you power them down.
- **Heating and cooling.** During warm weather, adjust your office blinds to

reflect the sun's heat away from your windows. Wear light, loose clothes so you don't need to run the air conditioner more than necessary. In the winter, keep shades closed to enclose warm air inside your workspace, and wear warmer, layered clothes to work.



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- **Water.** Check your faucets for drips, which can waste more water than you can imagine.
- **Energy bills.** Audit your expenses regularly to see how much you have been able to reduce your energy costs.

APRIL BIRTHDAYS

Cheryl Anderson.....	Hyannis	4/3
Becky Erdkamp	Exeter.....	4/4
Stephanie Hestermann....	Eagle	4/7
Karen Kumke	Blue Hill	4/8
Nancy Kopejtka	Atkinson	4/11
Kathy Hengelfelt.....	Stromsburg	4/13
Linda Jines	Alliance	4/16
Shannon Chesnut.....	Beaver Crossing.....	4/16
Sheri Henderson	Ceresco	4/18
Peggy Frahm	Blair.....	4/19
Susan Kloeping	Cozad.....	4/19
Sandra Schendt	Nelson.....	4/19
Patricia Borgelt	Tilden	4/19
Brenda Weitzenkamp	Uehling.....	4/20
Deanna Brown	Indianola	4/25
Marilyn McClung	South Sioux City.....	4/25



Joan Hansen.....	Chappell	4/27
Doug Schultz.....	Curtis.....	4/29
Cinda Jones.....	Randolph.....	4/29
Elizabeth McCarty.....	Papillion	4/30

* List reflects the names of those who have paid dues thus far.

Municipal Legal Calendar

(All statute citations to Revised Statutes of Nebraska)

MARCH 2011

CITIES OF THE FIRST CLASS

- On or before March 1 One and six year plans are due at the Nebraska Department of Roads, Board of Public Roads, City Classification and Standards, March 1, 2011. Legal notice is required 10 days before the hearing. (39-2115 to 39-2119)
- Within 10 working days following meeting or before next meeting (whichever is sooner) ... Clerk to have minutes available for public inspection. (84-1413)
- Within 15 days of Passage Clerk publishes ordinances passed. (16-405)
- Within 30 days following Council meeting Clerk publishes official proceedings of meetings, including claims. (19-1102)
- At end of each month Clerk files monthly report. (16-317)
- Within 20 days after end of month Treasurer files monthly financial report. (16-318)
- Each Quarter Report from Depository banks due. (16-714)
- * * Clerk must prepare agenda prior to next Council meeting. (84-1411)

CITIES OF THE SECOND CLASS AND VILLAGES

- On or before March 1 One and six year plans are due at the Nebraska Department of Roads, Board of Public Roads, Classification and Standards, March 1, 2011. Legal notice is required 10 days before the hearing. (39-2115 to 39-2119)
- Within 10 working days following meeting or before next meeting (whichever is sooner) .. Clerk to have minutes available for public inspection. (84-1413)
- Within 15 days of Passage Clerk publishes or posts ordinances passed. (17-613)
- Within 30 days following Council meeting Clerk publishes official proceedings of meeting including claims. (19-1102)
- Within 20 days after end of month Treasurer files monthly financial report. (17-606)
- * * Clerk must prepare agenda prior to next Council meeting. (84-1411)

VILLAGES

- On or before March 1 One and six year plans are due at the Nebraska Department of Roads, Board of Public Roads, Classification and Standards, March 1, 2011. Legal notice is required 10 days before the hearing. (39-2115 to 39-2119)
- Within 10 working days following meeting or before next meeting (whichever is sooner) .. Clerk to have minutes available for public inspection. (84-1413)
- Within 15 days of Passage Clerk publishes or posts ordinances passed. (17-613)
- Within 30 days following Board meeting Clerk publishes official proceedings of meeting, including claims. (19-1102)
- Within 20 days after end of month Treasurer files monthly financial report. (17-606)
- * * Clerk must prepare agenda prior to next Board meeting. (84-1411)